

**Wybunbury Combined Parishes Neighbourhood Plan.
Steering Group Meeting 15th December 2017 at 6.30pm
The Old Vicarage, Doddington**

Agenda / Minutes / Action Points

1.Those attending:

JD,JC,PT,CK,SB,CB,PJ, - also attending AT.

2. Apologies.

CP,DH,SH,MP,SC

3. Minutes / Actions from Meeting held on 27th November 2017 at The Old Vicarage, Doddington.

Approved: Signed off by PT and JD.

4. Review of Action Points:

Action points from previous minutes covered and carried forward to below.

5. Matters Arising: Included in below minutes.

- **CWLT**

CK asked if feedback in from CWLT - JC advised not yet but they will be asked to attend next meeting.

- **Landscape Assessment** and **Local Green Gap Policy issues.**

a) JC & JD reported that first meeting was held with John Cornell (Weston & Basford NP) on 15.12.17 and Andrew Thomson.

ACTION: Further meetings being arranged with Hankelow (10.01.17) & Stapeley & Shavington (TBC). Suggested that also meet with Willaston, Wistaston, Betley, Woore & Madeley where boundaries are shared and they are also conducting NP work.

b) **Spatial / Landscape Character Report:** JC reported that photos for Tom Evans are nearly ready (some needed still for Hatherton & Chorlton).

ACTION: CK to forward photos taken on PROW to JC asap.

- **Housing Landscape Report:** Tom Evans has forwarded revised version.

ACTION: JC will proof-read and return with electronic copy of the 5-Year Housing Survey (April 2017).

- **Autumn Newsletter** has now been delivered but CK was short of 20 leaflets.

ACTION: JC will arrange to deliver further 20+ to CK.

- **Minutes & Agendas of summer meetings** still need to be up-loaded to website.

ACTION: JC will liaise with RM to do this.

- **Crewe HS2 Hub Consultation**

ACTION: JC will produce a draft response on behalf of the WCP NP Steering Group and work with SB to tweak/check it. (Consultation ends January 12th 2018).

- **Financial support for the WCP NP.**

JD liaised with all 4 Parish Councils as they prepare their precepts for 2018/19. All have agreed to contribute the equivalent of £2.00 per person for NP activity outside the remit of the Locality Funding Grant.

- Signs: Members suggested 3 local sign makers who can be contacted about producing signs to help advertise the WCP NP on entering the NP Area. JC will pursue these for prices and styles.

POLICY DEVELOPMENT AREA

A). WCP Public Rights of Way, Bridleways, Footpaths and Safety of Public.

CK presented initial draft document for discussion, based around the CEC PROW Toolkit.

The PROW Group have walked nearly all the paths now, produced notes on each and identified 5 potential policies (out of 14 suggested in the toolkit) that may apply to WCP.

Comments received: SB/CK/JB -Do we want to use a similar format for all policy development and possibly the NP as a whole? AT when asked said all NP have a different approach. SH suggested we need to first determine “where are we? Where do we want to go? Why? Evidence?” JD suggested that the draft currently lacked a full introduction that sets the scene for the work that has been done.

Policy 1: AT highlighted need to separate ‘policy’ from actions that will comprise the future ‘delivery plan’

- Valued features on local paths must be referred to and locations provided.
- If there is a value to the Local Visitor Economy, this must be identified, quantified, evidenced cross-referenced to WCP NP Area economy.

Policy 2: Maintenance / Repair / Degradation of PROW

CK also included impact of HS2a on PROW – AT suggested that we will need a separate HS2a suite of policies where this could be included.

Some confusion re S106 monies and need to comply with current CEC PROW policies. These will already offer protection for PROW. Needs re-wording,

Policy 3: Accessible, traffic-free routes.

PJ/CK raised issues re ‘need’ and potential use of permissive paths. However these need to be more specific and may not lend themselves to defensible policies.

SB raised issues re need to enhance existing traffic-free routes.

Policy 4: Related to Policy 3 and future traffic planning on rural roads.

AT highlighted speed limits and controls would be part of the development plan and would need to link in with CEC-related Highway Policies.

CB Permissive paths would need landowner co-operation.

CK highlighted need to protect non-vehicular road users where PROW use rural lanes and to protect locally and nationally important routes (South Cheshire Way, Cycle route 70)

SB: Suggested this might link better to a 'Transport Policy' section.

Policy 5: Identification of hazards to eliminate, improvements needed.

Many of these issues are 'live' and so are operational (more suited to the delivery plan).

ACTIONS ARISING (Sub-Group)

1. PT to forward the first PROW Policies draft to all steering group members to read and make comment. Please forward comments to CK & JD before Christmas.
2. PROW Group Meeting next week (w/b 18.12.17)
3. Prepare an Introduction to the Policy Report; set the scene, evidence base for future action (plus: list of all the paths walked and specific findings)
4. Develop 'operational' plans for each parish in the NP Area (ie: to inform each parish about the condition of their respective PROW, Bridleways and footpaths)
5. Forward any new modifications /The Introduction / 'parish operational plans' to Steering Group Members for consideration before the next meeting.
6. Liaise with CEC PROW Officer regarding summary of findings (as from Action 3).
7. Identify those elements of the sub-groups findings that need to be included in the future development plan.
8. Consider re-modelled Policy Statements.

POLICY DEVELOPMENT AREA

B) WCP NP AREA ECONOMIC POLICIES

AT suggested we need to know what is already in the area – Baseline Knowledge. This will inform questions regarding what economic activity will frame our policies.

JD: Suggested that we need a sub-group for this. CK highlighted number of large businesses locally but also smaller 'hidden' businesses.

AT/SB/JC/CK identified sources of information: CEC Data, Business Registers, Advertising sources, Companies House etc.

ACTIONS

1. Set up sub-group with parish council representation for each of the 4 parishes. SB to act as co-ordinator for results from each Parish.
Wybunbury: PJ / H&C: DH / H&W: CK & SB / D&D: PT to liaise with Paul Moore
2. JC to contact CEC re potential local Business Registers or other LA/OCS/Reaseheath College Data Sources.

AOB

1. JC to follow up Spatial Character Report with Tom Evans
2. JC to follow up CEC Housing Assessment Report with Tom Evans
3. AT/JD/SB to consider the next policy areas to be worked on.
4. Cheshire Wildlife Trust aim to complete their assessments and mapping in early January (with final report ready at end of January 2018). JC to liaise with Rachel Giles (CWT) and organise a CWT/Ecology specific meeting in mid-January (Steering Group will be notified asap).
5. NEXT MEETING: February Tuesday 13th 2018 at 7.30pm at The Old Vicarage, Doddington.

Meeting ended at 9.10pm

Signed Chairperson:

Signed Secretary:

Date: