

Monday 23rd October 2017 at 7.30 pm

at Hough Hall, Newcastle Road, Hough, CW2

## **AGENDA / MINUTES / ACTION POINTS**

1. Attendees : SH/PJ/JD/SB/CK/SC/DH/PT/CB/MP/JC (JC Chaired the Meeting)  
Also present: Andrew Thomson (Planning Consultant).  
Apologies : RM/PM/CP
2. Chairman's Opening Remarks:  
JC introduced Andrew Thompson who gave overview of his background, experience and role he will undertake for the NPSG.
3. Minutes: Minutes of meeting held 13.09.2017 were approved as an accurate record and signed by JD.
4. Action Points of Meeting held 13<sup>th</sup> September 2017.
  - Locality Grant Funding Application: Actions completed (See Agenda)
  - Historic Assets Report: Actions to date (See Agenda)
  - Protocols for administration of Grant Monies with Hough & Chorlton Parish Council (See Agenda – actions completed).
  - CEC Local Plan Phase 2: Site Allocations (See Agenda)
  - CEC Data Contributions (See Agenda)

## **AGENDA**

### **5. FIRST CONSULTATION REPORT**

- JC opened discussion. The group felt it accurately reflected the areas that we had anticipated would be important to residents from questionnaire replies and 5-Year Housing Survey results.
- DH felt residents were only just becoming aware that the consultation documents were their chance to give their views. It was therefore important that people receive further clarity on the outcomes of the consultation.
- AT stated that the Vision now needed to be expanded to reflect Aims and Objectives highlighted by consultation responses. These would then drive policy. He stressed that the examiner will want to see a clear pathway from Vision to Policy.
- AT stated that he could re-draft the Vision (based on the consultation) for discussion by the group  
**ACTION: AT to re-draft the Vision and forward to PT by 25.10.2017.**  
**ACTION: JC to forward the NP Timeline that the NPSG is working towards to AT.**
- Members asked AT if more funding is likely to be needed.  
AT advised that based on the Consultation we need to focus on 3 areas:
  - 1) Cheshire Wildlife Trust / Environment / Ecology (Already funded through Grant)
  - 2) Housing – to work with CEC / Tom Evans (Free of charge)
  - 3) Landscape Assessment – to include Green Gap, how it relates to this NP Area, perhaps open dialogue with neighbouring NP Area to ensure consistency.**ACTION: To contact neighbouring NP Areas re Green Gap Policy Intentions.**
- Environmental Impact Assessment: AT suggested that this was unlikely to be necessary (and would be very expensive).

- Developers and Planners: AT confirmed that as part of the NP Process, the group will need to engage with them as part of the consultation process. It would therefore be useful to consider a Developer and Planners Open Day at some point before regulation 14.
- SH and MP agreed to take on further consultation arrangements with JC: Newsletter to be produced.

**ACTION: Draft Autumn Update Newsletter to be produced and shared electronically for comment before printing (JC)**

- All latest information to be put on website

**ACTION: RM to put Agendas & Minutes on website / The First Consultation Report to be up-loaded onto the website.**

## 6. GRANT FUNDING UP-DATE

- Monies requested from Locality have been awarded and transferred to the Hough & Chorlton Parish Council Account. The NP Group may apply again if necessary.
- JD asked what exactly the Grant now covered. JC confirmed it covers Planning Consultant fees (10 full days), Cheshire Wildlife Trust: Environmental Assessment, Autumn Update newsletter and Consultation Events / literature for Consultation at Regulation 14.

**ACTION: H&C PC will add Grant Funding Items to their Agenda for rapid response to invoices.**

## 7. PUBLIC RIGHTS OF WAY (PROW)

- Group agreed to use the CEC PROW Template
- Agreed that a PROW sub-committee will be convened to complete the toolkit with additional volunteers from the wider community to walk, take notes and photos of the paths.

**ACTION: CK, SC, MP and two other residents to comprise the sub-group. Will convene their own meetings / action timetable.**

**ACTION: To report back to next Steering Group Meeting re progress / additional support required.**

## 8. HISTORIC ASSETS REPORT

- JC reported that BC has completed draft 2 with references but will not continue due to poor health. JC will continue this work with SH and external photographic support.
- CK will forward material from Hatherton & Walgherton Parish.
- CK asked where are we up to with Landscape character report - JC advised we are only doing Historical assets at present with aim to use this material as part of the Planning Design Policies. JC also said that Tom Evans (CEC) is currently producing the Landscape Character Report.

**ACTION: SH & Colleagues to continue with photo collection and to forward to JC.**

**ACTION: CK to forward H&W PC Historic Asset Data to JC**

**ACTION: JC and DH to follow-up Historic Assets data from D&D PC and H&C PC or other sources in those parishes.**

## 9. COMMUNICATIONS UP-DATE

- Autumn Up-date Newsletter: ACTION: JC to produce draft and circulate for comment prior to printing.

AOB

- AT will forward copy of his terms and conditions for consideration by JD, PT, DH and JC
- AT raised the importance of all consultation materials, processes and engagement methods must be collated in a single electronic document.

**ACTION: JC has all that information and will collate it as suggested.**

- Wider publicity: DH and JD discussed NP notices on strategic sites in and out of the NP Area as has been done by many other NP Areas.

**ACTION: Steering Group Members are to liaise with Parish Councils about the identification of suitable sites for notices (Corex board or similar). To bring responses / suggested sites to next meeting.**

Next Meeting: The Old Vicarage, Doddington on Monday 27<sup>th</sup> November 2017 at 7.30pm.

Meeting closed at 9.50pm.

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Name:..... Date .....

Signature ..... Role: .....

Name:..... Date .....

Signature ..... Role: .....